



# Project Safe

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Working towards ending domestic violence

**Job Title: Community Outreach and High-Risk Advocate**

Organization: **Project Safe, Inc.**

Reports to: Community Response & Outreach Services Director

Employment Type: Full-time Compensation: Salary + Benefits

Primary Hours: M-F 9-5, On-call Rotation

Salary range: \$43,000.00 - \$45,000.00

**Minimum Qualifications:**

- Three years of experience in social services, crisis intervention, case management, and social justice, or a combination of education and experience in these fields.

**Preferred Qualifications:**

- Graduate degree in social work (MSW, LMSW, LCSW)
- Training and experience in trauma-informed services and intimate partner violence.
- Experience in individual and group counseling with diverse populations and needs.

**High-Risk Team Responsibilities:** As a High-Risk Team Community & Outreach Advocate at Project Safe, Inc., your primary focus will be on the following responsibilities related to high-risk cases:

- Conduct intake assessments to identify survivors of intimate partner violence at high risk for harm or homicide.
- Perform comprehensive danger assessments to evaluate the level of risk faced by survivors.
- Develop and implement safety plans tailored to the specific needs of high-risk survivors, coordinating services to ensure their protection.
- Offer intensive case management to high-risk survivors, closely monitoring their progress and safety.
- Facilitate information and referral services for high-risk survivors to connect them with vital resources.
- Participate actively in high-risk team meetings, contributing expertise and insights to address complex cases.
- Collaborate closely with law enforcement, civil and criminal attorneys, healthcare providers, substance abuse counselors, school and childcare providers, DFCS, and other relevant agencies to ensure the safety and well-being of high-risk survivors.
- Enhance relationships with community partners, fostering a coordinated response to high-risk cases.

- Document service delivery for high-risk survivors meticulously and provide timely and accurate reports to track their progress.

**General Responsibilities:** In addition to your high-risk team duties, you will also be responsible for the following tasks as part of your role:

- Provide services to survivors and their families in the form of case management, legal advocacy, crisis intervention, emotional support, and psychoeducation utilizing trauma-informed practices.
- Maintain a caseload of survivors, working towards established goals and documenting services provided and progress towards outlined goals.
- Stay informed about community resources and make appropriate referrals based on survivors' needs and eligibility.
- Collaborate and coordinate with various community agencies, maintaining confidentiality of survivors and fostering positive working relationships within the community.
- Serve on multidisciplinary teams with partner agencies to assess survivor needs, plan community responses, and provide collaborative care.
- Facilitate support groups with appropriate activities to foster healing, skill-building, and psychoeducation for survivors.
- Accompany survivors to legal proceedings in civil, criminal, and juvenile court, assist survivors in filing civil protective orders, and coordinate and collaborate with attorneys and court personnel.
- Provide shelter coverage as needed.
- On-Call as required.

To apply please e-mail Cover Letter and Resume to [dbracewell@project-safe.org](mailto:dbracewell@project-safe.org).