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**Project Safe, Inc.**

**Position:** Internship

**Program:** Counseling: Shelter and Outreach Clients

**Location:** Athens, GA

**Time Commitment:** 12 months; Minimum of 15hrs/week M-F

**Description:**

Project Safe is a 501(c)3 nonprofit organization in Athens, Ga., working to end domestic violence through prevention and education, crisis intervention, ongoing supportive services, and systems change advocacy. Project Safe is seeking a responsible counseling intern interested in working directly with victims of domestic violence and/or their children. Interns will work closely with Project Safe's Outreach Advocate (Licensed Clinical Social Worker) in providing individual counseling sessions, support groups, and general support to the clients of Project Safe.

**Essential Duties:**

- Participate in 40 hours of comprehensive training preparing interns to work with victims of domestic violence, and child witnesses of domestic violence.
- Provide coverage of Project Safe's emergency shelter during daytime hours. Coverage may include assisting residents, managing the crisis hotline, answering the business telephone line, offering conflict resolution as needed, and providing direction in the event of an emergency.
- Work with staff to provide direct services to clients: individual advocacy for current shelter residents and outreach clients, intakes with new clients, follow-up phone calls, providing referrals to outside agencies, and any special projects or new initiatives.
- Co-facilitate adult outreach or shelter-based support groups with Project Safe staff.
- Co-facilitate child/teen support group.
- Document all services provided and all client interactions in Project Safe's client database, and assist staff with monthly reports, data entry, and periodic program evaluation.
- Assist with sorting incoming donations, managing the cash register, and assisting customers during a regular shift at the Project Safe Thrift Store (2-3 hrs/week).
- Receive supervision and feedback on intern's performance from Licensed Clinical Social Worker on regular basis.
- Participate in bi-monthly intern meetings and staff meetings.

**Qualifications:**

- Counseling or Social Work grad student
- Strong listening skills are necessary
- Strong communication, organization, and problem solving skills necessary
- Ability to prioritize and complete tasks when there are competing priorities/deadlines
- Ability to empathize with clients and provide emotional support to survivors of domestic violence and their children.
- Strong research skills, with an understanding of statistical methods preferred

**To Apply:**

Send resume and cover letter detailing areas of interest and availability, along with contact information for two professional/academic references to:

Linnea Ionno  
Community Involvement & Volunteer Coordinator  
Project Safe  
lionno@project-safe.org